



STATE OF NEW HAMPSHIRE POSTSECONDARY EDUCATION COMMISSION

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MINUTES OF MEETING OF MARCH 10, 2011

A regular meeting of the Postsecondary Education Commission was held at 3 Barrell Court, Concord, New Hampshire at 2:00 p.m. on Thursday, March 10, 2011. The following members were present:

Ed MacKay, Vice Chair
Steve Appleby
Will Arvelo
John Curran
Brian Dobson
Robert Jamaal Downey
Thomas Galligan
Helen Giles-Gee
Richard Gustafson
Todd Leach
Michele Perkins
Sara Jayne Steen (via phone)

The following persons also attended: James Craiglow, President Emeritus/Chancellor Emeritus, Antioch University New England, and Hilton Hallock, Vice President for Academic Affairs, representing New England College; Tom Horgan, President & CEO, NH College and University Council; Kathryn Dodge, Executive Director, Patricia Edes, Assistant to the Executive Director, Patricia Moquin, Office Assistant, Anne Hoffler, Executive Assistant, Cynthia Capodestria, Student Financial Assistance Coordinator, Larry Elbroch, Administrator, Clifton Burdette, Associate, Veterans State Approvals; Catherine Yeager, Transcriptionist

- 1) In the absence of Chair DeFelice, Vice Chair MacKay called the meeting to order and welcomed everyone. Vice Chair MacKay then asked those present to introduce themselves.
- 2) On the motion of Mr. Gustafson, seconded by Mr. Arvelo, the members voted to accept the minutes of December 9, 2010. The motion passed without dissent.
- 3) On the motion of Ms. Giles-Gee, seconded by Mr. Arvelo, the members voted to accept the minutes of the Executive Committee Meeting of February 23, 2011. The motion passed without dissent.

- 4) James Craiglow, Evaluation Team Chair, presented a request from New England College to offer a Doctor of Education in Educational Leadership. Karen Beyard, Director of the Ed.D. Program in Educational Leadership at Central Connecticut State University, and Executive Director Dodge participated on the Evaluation Committee and reviewed the request. A correction was made to the Library section to read, “However, the collection presently lacks **some** research and methodological handbooks that support doctoral level studies.” The Evaluation Committee found New England College in compliance, often exceeding, all Commission standards, and recommended that the Commission vote to approve the request from New England College to offer the Doctor of Education in Educational Leadership through December 31, 2015. During this timeframe, the Commission would conduct a site visit to New England College in the 2013 calendar year to assess the progress and development of the program.

In addition, New England College would send updates to the executive director on efforts to secure approval from the New England Association of Schools and Colleges and also provide a report to the executive director by September 1, 2011 on the progress of the faculty hire and on actions, if any, taken related to recommendations and suggestions contained in this report.

Authority would expire at the end of any calendar year for which required annual reports [students, faculty, progress narrative, etc.] are not received.

This approval was with the condition that copies of all correspondence to/from the New England Association of Schools and Colleges be forwarded to the Commission. Additionally, the Commission would be invited to attend any site visit(s). Participation as an observer at site visit(s) would be determined upon receipt and review of correspondence.

As a reminder, per Pos 1006.01 of the NH Code of Administrative Rules, “Annually on or before December 31, every in-state institution offering courses, programs or degrees within the State of New Hampshire shall file with the commission: (a) A report listing the names of the programs, degrees and certificates the institution offered as of September 1 of the year in which the report is filed and new curricular plans for the upcoming year. (b) Annual reports submitted to institutional accrediting agencies. (c) If applicable, audited financial statements for 3 years following notification from the U.S. Department of Education regarding financial responsibility ratios below the expected threshold.”

Discussion followed. Ms. Giles-Gee moved, seconded by Mr. Galligan, to accept the Evaluation Committee recommendations with an amendment (in bold), “During this timeframe, the Commission would conduct a site visit to New England College **early** in the 2013 calendar year to assess the progress and development of the program. “ Also, New England College would report any material change in the hiring of full-time faculty in the 2011 report to the executive director. The motion passed without dissent. Ms. Perkins abstained from the vote.

- 5) On the motion of Mr. Appleby, seconded by Mr. Arvelo, the members voted to accept required annual reports from the Hellenic American University and Hesser College. The motion passed without dissent. Mr. Gustafson abstained from the vote.
- 6) Mr. Gustafson moved, seconded by Mr. Leach, to remove St. John International University Gallaudet University from the consent calendar for acceptance of its Annual Report and defer action pending additional information and a site visit. The motion passed without dissent.
- 7) On the motion of Mr. Appleby, seconded by Mr. Arvelo, the members voted to accept the following annual reports:
 - a. Antioch University New England – Masters and Doctoral Degrees
 - b. Boston University, Metropolitan College – Master of Science in Computer Science to Employees of Liberty Mutual Insurance Company
 - c. Case Western Reserve University – Core Courses for Doctor of Nursing
 - d. Cornell University - Executive Boardroom Site portion of the Cornell-Queens Executive Master of Business Administration at its Boardroom Learning Center in Salem - second single cohort
 - e. Lesley University - the following degrees to any educator at any school site in the State of New Hampshire with prior approval from the executive director: M.Ed., Technology in Education, M.Ed. in Curriculum and Instruction with Specialization in Integrated Teaching through the Arts, C.A.G.S., Integrated Teaching through the Arts, M.Ed. in Curriculum and Instruction with Specialization in Literacy: Language, Reading and Writing, M.Ed. in Special Education, M.Ed. in Mathematics Education.
 - f. Massachusetts College of Pharmacy & Health Sciences – Post Baccalaureate Bachelor of Science in Nursing, Master of Physician Assistant Studies, Doctor of Pharmacy
 - g. Pratt Institute – Spring/Summer Intensive Program for Master of Art Therapy or Master in Dance Therapy
 - h. Springfield College – Bachelor of Science in Human Services - Early Childhood Education, Bachelor of Science in Human Services with a Concentration in Addiction Studies, Master of Science in Human Services with a Concentration in Organizational Management and Leadership, Master of Science in Human Services with a Concentration in Mental Health Counseling
 - i. WyoTech – Recruiters Residing in NH

The motion passed without dissent.

- 8) James Craiglow, Chair, presented an update of New Hampshire Institute of Art's request to offer a Master of Arts in Art Education. The Evaluation Committee will present a full report at the May 12, 2011 Commission meeting and recommend approval.
- 9) Executive Director Dodge opened a conversation about Evaluation Team protocol regarding recommendations/suggestions. It was agreed that the Commission has the authority to move a suggestion to the level of a recommendation when voting to accept evaluation reports. The role of the Commission is to protect students by assuring quality education. Executive Director Dodge assured commissioners that evaluation teams would be encouraged to not put recommendations/suggestions in writing in a way that is so prescriptive that it limits the capacity of the institution to meet the spirit of the requirements.
- 10) Executive Director Dodge presented highlights of the Executive Director Report. These included:
 - a. Due to time constraints, the N.H. Code of Administrative Rules, Pos 200, Rules of Practice and Procedure, were tabled until Fall of 2012.
 - b. A presentation by current College Access Challenge Grant partners is planned for the May 12, 2011 Commission meeting.
 - c. As a result of federal legislation, numerous requests have been received from institutions seeking verification that NH does not require out-of-state institutions, with no physical presence within the state, to register or become authorized in order to enroll students who are residents of the state. A template was created for responses that include advising them to check with specific professional licensing boards in NH as those boards may have an education "residency" requirement of students seeking NH licensure. Staff confirms the institution is in good standing with a US Department of Education recognized accrediting agency.

A formal request from the American Council on Education to the US Department of Education was made for a one-year deferral, or until July 1, 2012.
 - d. For purposes of privacy, names of students listed in annual reports under Capella University and the University of Southern California, Rossier School of Education were removed from the public record.
- 11) Executive Director Dodge presented the Governor's Budget for 2012-2013 which included the elimination of the Commission and administratively attaching some units to the NH Department of Education. College and university regulation would not be one of the units administratively attached. "Tiered Strategy and Talking Points for 2012 and

2013 Budget' was presented. Discussion followed. Commissioners were in agreement that the agency should not be eliminated and should remain autonomous. Ms. Giles-Gee commented that there are some functions within our statutes, such as state-wide planning for higher education, that are not being addressed. Most state coordinating boards perform this function to assure that the state meets its own needs for workforce development with regard to higher education. It was agreed that the Commission would seek legal counsel as to whether it could be administratively attached to the Community College System of New Hampshire. The request to the NH Legislature would be to retain the Commission as an autonomous entity, retain the college and university unit, and request continuation of nominal financial aid monies. The Executive Committee would continue conversations, reporting back to the full Commission, and Executive Director Dodge would provide periodic updates.

- 12) Ms. Giles-Gee moved, seconded by Mr. Galligan, to accept the Audit Report. The motion passed without dissent.
- 13) Mr. Gustafson moved, seconded by Mr. Galligan to accept Executive Director Dodge's required Progress Report. The motion passed without dissent.

The meeting adjourned at 3:30 p.m.